**Crew Leaders:**

Accountable to Construction Project Manager.

*For volunteers the crew leader is one of the main Habitat representative whom the volunteer meets and interacts with. Strong people skills are a must!*

**Responsibilities:**

* Provide on-the-job training and supervision for semiskilled and unskilled volunteers, exercising patience and respect for volunteers at all times.
* Monitor observation of safety rules.
* Establish and maintain a proper work pace, watch for signs of heat- or weather-related issues, encourage adequate water intake, etc.
* Perform tasks that require a higher level of skill; also quickly assess the abilities of volunteers and assign tasks accordingly.
* Support the mission and vision of Habitat.

**Duties**:

* Arrive on time to assist assistant director and construction project manager with welcoming, safety orientation, etc.
* Communicate regularly with the Construction Project Manager prior to each work day regarding work expectations.
* Assist in directing unskilled or semi-skilled workers in skill level-appropriate tasks.
* Work independently alongside other skilled volunteers as necessary or as directed by construction project manager.
* Assist with supervision or materials management on as-needed basis at the instruction of construction project manager.

**Qualifications:**

* Some construction experience.
* Knowledge of building materials and tools.
* Knowledge of safety standards and precautions.
* Knowledge of state and local building requirements a plus.
* Ability to work well with people, including unskilled volunteers.
* Ability to lead and direct volunteers through the workday.

**Education/Experience**

Experience in the residential construction industry. Experience with repairs and remodels and plus.

* Experience in managing volunteer-run construction programs a plus.
* Basic mathematical aptitude to calculate building measurements, quantities, etc.
* Safety and first-aid training for emergencies on-site.
* Basic computer skills.
* Background check required.

**Physical Requirements Necessary to Perform This Job:**

Ability to perform in a construction setting – lifting, climbing, working at heights, etc.

***Reports to:*** Executive Director

***Weekly Hours:*** This position requires approximately 20 hours of work each week including some Saturdays.

***Salary:*** competitive hourly rate based on experience.